

Four At-large Representatives serve for two-year terms on the Board of Directors. At-large Representative terms of service are staggered to provide for two new representatives each year. Two At-large Representatives are elected by majority vote of the State Association Representatives each year. (The State Association Representatives are named per state at least two months prior to the Leadership Conference each year.)

Principal Responsibilities of an At-large Representative

1. Serves as a voting member of the Board of Directors.
2. Attends the following meetings and conferences: Board of Directors, Policy Board, Advocacy Summit, Leadership Conference, Issues Forums, and Convention in person or virtually.
3. Serves on the national spokesperson team and committees and task forces as needed.
4. When requested, represents NFDA at state conventions and/or allied professional meetings.
5. Writes a column for The Director.
6. Identifies and cultivates future leaders.
7. Performs such duties as directed by the President or the Board of Directors.

Expectations

1. Is well acquainted with the organization's mission and vision; is cognizant of internal and external forces that affect the organization.
2. Is actively engaged in programs, services and fundraising initiatives.
3. Maintains contact with and mentors any assigned leaders to help ensure that they are prepared for and confident to participate in task force or work group meetings. Makes time to check mail, faxes and electronic transmissions on a regular basis and respond to requests for information and feedback in a timely manner.
4. Exhibits high ethical and professional standards at all times.

Personal Qualities

1. Vision: the capacity to inspire a shared vision; the willingness to place long-term interests above short-term or personal gain.
2. Objectivity: the ability to listen carefully and accurately inform the Board of Directors about questions and concerns being voiced by members.
3. Energy and Commitment: enthusiasm for the job and the ability to inspire others. Must be willing and able to devote the time necessary to carry out all job responsibilities.

Qualifications

A candidate for an NFDA Board Position must meet all qualifications for the position for which they apply.

Individual members are the only members of NFDA that are entitled to serve as At-large Representatives to the NFDA Board of Directors. All individual members of NFDA must, to the extent required by State law, possess all necessary licenses to engage in the profession of funeral directing and/or embalming. All individual members of NFDA agree, as a condition of membership to abide by the NFDA Bylaws and Code of Professional Conduct.

A candidate must have possessed all necessary qualifications to engage in the profession of funeral directing and/or embalming for at least three (3) years.

Must be an active member of NFDA, including being active in NFDA for a minimum of three (3) years immediately preceding the candidacy and participating in a minimum of three (3) NFDA events. Events can include in-person events, online events, course work, or participating on a committee, task force, or work group. A minimum of two (2) of these events must be in-person.

Must demonstrate past service in a leadership role, preferably in funeral service, with a state, community or civic board.

Experience

1. Volunteer leadership experience with other non-profit organizations, preferably at the national level.
2. Demonstrated active support of NFDA's mission, vision, values, programs and services.